



Memorandum

To: Luke Stowe, City Manager

From: Lara Biggs, Bureau Chief – Capital Planning / City Engineer
Shane Cary, Architect/Project Manager

Subject: Approval of Contract for Consulting Services for the Recycling Center Renovation for a Temporary Dog Shelter

Date: August 22, 2022

Recommended Action:

Staff recommends City Manager execute a contract for engineering services for the Recycling Center Renovation for a Temporary Dog Shelter with ECL Engineering Consultants (20 North Wacker Drive, Suite 1928, Chicago, Illinois 60606) in the amount of \$20,500.00.

Funding Source:

Funding is available from the 2021 General Obligation Bonds, Animal Shelter (Account 415.40.4121.62145-620016), which includes \$700,000 for design and construction consulting services, with a remaining balance of \$64,200.

Background Information:

The Animal Shelter will need to be relocated during the construction of the new facility. The Recycling Center is the best location for the dog sheltering operation. The Recycling Center has been unused for an extended period of time and requires improvements in order to become serviceable. Additionally, the facility requires improvements to operate as a dog shelter. These improvements will involve changes to the electrical, mechanical, plumbing, and fire protection (MEP/FP) systems. City Staff will perform the architectural design, but a consulting engineer is required to provide the design for the building's systems. City Staff will attempt to coordinate this work with any work to prepare the building for city storage.

Analysis:

Three engineering firms were contacted to get costs to provide design services. Following is a list of the quotes received:

Supplier	Address	Cost
ECL Engineering Consultants	20 North Wacker Drive, Suite 1928 Chicago, Illinois 60606	\$20,500.00
CCJM Engineers, Ltd.	303 East Wacker Drive, Suite 303 Chicago, Illinois 60601	\$24,000.00
Grumman/Butkus Associates	820 Davis Street, Suite 300 Evanston, Illinois 60201	\$36,500.00

Staff recommends award to ECL Engineering Consultants in the amount of \$20,500.00.

Approval:

Luke Stowe

Luke Stowe, City Manager